



## **PUBLIC VERSION**

### **OCP Advisory Board Minutes**

**February 7-8, 2019**

**London, UK**

#### **Attendance**

##### Advisory Board:

- Attended from Advisory Board: Laura Bacon, Rudi Borrmann, Alan Detheridge, Mukelani Dimba, Sally Hughes, Maxim Nefyodov, Seember Nyager, Stephen Peel, Jeni Tennison
- Additional Guest: Andrew Clark from Luminare joined for day 1
- Sent apologies: Claire Schouten, Paca Zuleta

##### OCP:

- *For full meeting*: Kathrin Frauscher, Gavin Hayman, Lindsey Marchessault,
- *For parts of meeting*: Andye Sanon (entire first day), Ben Fernz, Karolis Granickas, Hera Hussain, James McKinney, David Opoku and Nicolas Penagos (half of first day)

#### **Objectives**

- Review, provide feedback and approve direction of OCP's draft 2019-2023 strategy
- Update board members on:
  - Follow-ups on specific actions since last meeting
  - OCP's wider progress and challenges since last meeting
- Deep dive with OCP team on:
  - LATAM portfolio
  - EU, Europe and near Europe portfolio
  - Community & capacity development work
- Final review of audited FY18 financials from FCNY and update on FY19 financial situation
- Review and approve:
  - Board membership updates
  - Inflation-linked pay adjustment

- Based on DFID due diligence assessment:
  - Adjustment to existing policies including, safeguards (to include vulnerable children)
  - New anti-fraud policy based on BHP Foundation anti-corruption statements
- Risk register update to align with new strategy
- Connect with new OCP staff members and wider UK OCP partners
- Welcome and introduce Sally Hughes, new Advisory Board member from IACCM, with huge private sector experience in contracting.

## **Decisions and Action Points from Meeting**

### Program updates

- *Summary:* OCP gave an update on progress and challenges since the last virtual advisory board meeting in November 2019. OCP also presented both its progress towards its 2018 strategic targets and towards its cumulative first strategy cycle targets from 2015 to 2018. The headline summary is that OCP met all but one of its four year targets. OCP fell short in reaching 5 measurable, systemic impact cases. OCP can only point to three (i.e. Ukraine, Colombia & Paraguay). Although those are powerful examples, the new strategy that OCP is presenting to the Board is focused on getting to more impact, more consistently. Over the past few months, the OCP team has invested heavily in documenting progress and data use stories, developing data quality tools and facilitating community learning events with a pipeline of promising stories emerging as a result. [This new year blog sets out a good opening summary of this approach and the lessons learned.](#)
- *Actions:*
  - The Board and OCP reviewed 2015-2018 detailed four year strategy targets. The Board was especially interested to see which funders are funding open contracting projects;
  - The Board asked OCP to present an option paper at the next in-person Board meeting on whether OCP should stay a fiscally sponsored organization or become an independent non-profit.

### Program deep dives:

- *Summary:* OCP delivered three program deep dives on: 1) LATAM; 2) EU, Europe and near-Europe; and on 3) community and capacity building. For each of the programs, OCP presented current status and plans going forward. The Board provided helpful advice on how OCP could support CSOs to constructively engage with governments and media.

The Board endorsed OCP's plans to invest heavily in building out its online guidance and resources on open contracting.

- *Actions:*
  - OCP and Board member Sally Hughes will explore collaborations with academics in LATAM;
  - OCP will share research documents on payment delays from Paraguay;
  - OCP will follow up with Maxim Nefyodov on a new German Ukrainian collaboration on procurement and on World Bank Doing Business indicators;
  - OCP will work with Rudi Borrmann on a national open data event in Buenos Aires.

#### Board member updates:

- *Summary:* Board members shared what they are working on in relation to open contracting. Several of them are leading or are involved in events or programs to which OCP can contribute. There were especially many new linkages that OCP and IACCM will follow up on, such as awards and online courses.
- *Actions:*
  - OCP will follow up with Mukelani Dimba on a journalists event in South Africa;
  - Several board members were interested in learning more about OCP's health program. The next meeting will include a deep dive;
  - OCP will follow up with Sally Hughes on collaboration ideas, training and possible new IACCM award.

#### Financial updates:

- *Summary:*
  - FY18: OCP presented its close out report for its FY18, which ended on September 31 2019. OCP's cash basis revenue (including prior year retained revenue) was \$5.47m. Retained revenues carried-forward to FY19 for future program activities were \$1.39m, mostly due to a \$1.35m payment from BHP Foundation that arrived at the end of OCP's fiscal year for future program activities. OCP's FY18 total expenses were \$3.54m, 98% of OCP's planned FY18 budget refresh (approved by the Advisory Board on June 7 2018). The top two expense line items were personnel (\$1.22m) and program activities (\$1.51m).
  - FY19: OCP gave an update on its year to date revenues and expenditures. OCP is in a healthy income position with a projected revenues of \$4.7m. OCP's expenditure as of mid January 2019 is \$940K, 22% of its planned budget. Spending should be about 33% pro rata but OCP expected this underspend. OCP's estimated committed spending is \$1,278,314 which brings it more in line with its projected budget.

- **Actions:**
  - OCP will do a budget refresh in April 2019 and have a call with the Executive Committee to approve the adjusted budget.

### New Strategy

- *Summary:* The Board endorsed OCP's [new strategy](#). It appreciated its focus on impact, providing more intense support on complex constraints to in-country reformers and the emphasis on community building. The Board found the strategy to be well articulated and interesting to read. The Board had detailed feedback for OCP and asked to clarify the theory of change, rework and shorten the list of targets and add a section on what the world would look like without OCP to explain OCP's USP even more clearly.
- *Actions:*
  - OCP will incorporate the feedback from Board members and share an updated version of the strategy with the Board and the community by the end of February.

### Advisory Board Membership

- Everyone warmly welcomed Sally Hughes from the IACCM to the Advisory Board. Several people said how great it was to have her knowledge and experience on contracting feed into OCP, especially as the organization tilts its strategy beyond transparency towards transforming public contracting.
- The Board was keen to further expand and diversify its membership, especially with new members from Asia. The Board also discussed what role Luminate wants to have going forward.
- *Actions:*
  - Board member Stephen Peel will have a conversation with Luminate.
  - The Board asked OCP to propose additional potential board members at the next meeting.

### Policies

- *Summary:* DFID's due diligence assessment of OCP proposed a small amendment to OCP's safeguarding policy and the introduction of a new anti-corruption policy. Both of these were approved (with some suggestions on simplifying the anti-corruption policy).
- The Board discussed a 2.5% salary increase to account for inflation for team members who have been with OCP for longer than 12 months (as of Feb 7 2019) and have not received another pay increase in past 12 months. This is the first inflation adjustment in OCP's history.
- The Board also reviewed the risk register and made one small adjustment.
- *Decisions:*

- The Board approved the change to the safeguarding policy to now also refer to vulnerable children. The Board approved OCP's new anti-corruption statement.
- The Board approved the 2.5% inflation-adjustment pay for team members.
- *Actions:*
  - The Board asked OCP to update the risk register based on its new strategy;
  - The Board asked OCP to revise its remuneration policy to support inflation adjusted pay increases going forwards. The Board also requested the ED look at a third party pay and benefits survey as part of that process.